NWTRCC Agreement with
Field Organizer/Outreach Consultant

The Field Organizer/Outreach Consultant is a temporary position with the goal of supporting and strengthening the war tax resistance network in the U.S.

The consultant reports to the NWTRCC Coordinator, as well as the Administrative Committee and Coordinating Committee and has ongoing contact with an Outreach Committee.

Purpose:
- Outreach and strengthening of local WTR groups; to find out what local WTR organizers want/need
- Outreach beyond present WTRs, especially to college students and other young people and to new communities where NWTRCC contacts are weak
- Building awareness of war tax resistance and the existing network
- Strengthening the WTR network

Duties and Responsibilities may include any of the following:
- Get familiarized with NWTRCC network; look over previous network and member written surveys and other relevant documents in files.
- Work in conjunction with Coordinator, Social Media Consultant, Administrative Committee (AdComm), Outreach Committee, and key activists in Affiliate Groups survey the existing network about what they do, what they need, what would help them in their work;
- Use existing contacts with groups not currently part of the NWTRCC network to build relationships, introduce the idea of war tax resistance, and create models for WTR organizers to use in new outreach.
- Given the base in Philadelphia, use local contacts with WTRs and other organizers to test out new outreach and rebuild the WTR network in Philadelphia; this should serve as a model for other local organizers.
- Continue to plan next steps with consultants and committees; this may include recommendations to focus on a particular region, seek out regional organizers, or travel to areas with most potential for new growth and activism.
- Help promote specific organizing campaigns, such as the Divest/Invest or War Tax Boycott or redirections efforts, as defined/agreed by the Coordinating Committee.
- Help plan future NWTRCC gatherings through contacts with the network.
- Offer presentations to new groups; this may be done locally to begin with to test out potential.
- Solicit ideas for new resources that would be helpful to local organizers; help facilitate production of new resources (suggest writers/editors/designers)
- Explain the potential for further WTR organizing to continue the field organizing work and/or establish local group(s) or regional organizer(s)
- Seek out the possibility of honorariums to help with costs as travel plans develop; keep an eye on potential fundraising opportunities to maintain field organizing work
- Report regularly with written updates to the Coordinator and AdComm. Participate in NWTRCC consensus process.
- Participate in scheduled Skype calls with Coordinator and Social Media Consultant. Use virtual connections when appropriate to communicate with local activists and new contacts.

Organizational Expectations and Procedures
- Consultants work in home offices; assistance with purchasing new equipment or office supplies will be available from NWTRCC.
- Attend weekend NWTR Coordinating Committee gathering and business meetings in November (Florida) and May (St. Louis).
- There will be an evaluation at the end of each month and adjustments will be made to the work plan as needed.
- This agreement begins September 19, 2016, and completes September 19, 2017. NWTRCC will work with the consultant to explore financing to extend this position beyond the first year, but there is no guarantee of this position continuing beyond one year.

Compensation
- There is a total of $15,000 consultant pay for one year at 20 hours/week. The consultant will be paid $625 on the 1st and 15th of each month. The consultants should submit an invoice with a list of tasks accomplished in advance of each pay day.
- A work schedule will be set, based on other personal scheduling, and given to other consultants; hours by week are flexible to compensate for weeks with more than 20 hours worked.
- Office supplies, phone costs, travel, and other expenses must be agreed upon advance of purchase between the consultant and Coordinator with approval by the AdComm for larger sums. A maximum of $5,000 is available to cover expenses during the year.