

Coordinator Report for CC meeting May 2018 – 10 October 2018

General

- Completed my first coordinator report.
- There was work prepping for the new office, including the research for & purchase of a new computer, printer, and other office supplies. The computer & printer that Ruth used belonged to her. Setting up a new NWTRCC phone, credit union account, and post office box.
- Spent the third week of May in Brooklyn training with Ruth, going over the basics of the position.
- Much of the usual work after the May meeting: minutes, photos and report done and posted online.
- Finished update to the incapacitated coordinator info. One big step was having Paula Rogge (former AdComm member who lives in Madison) added to the credit union account.
- Worked with Maria Smith in Cleveland to confirm November meeting & officially reserve meeting & sleeping space. And now this meeting is happening.

Outreach & Fundraising

- June fund appeal – writing appeal letter with Ruth. Stuffing, stamping, mailing, etc.
- Wrote a post for the blog for every third week. Sent to Erica for posting.
- Confirmed endorsement of Women’s March on the Pentagon with our Network after our May meeting & signed on. Also, requested an endorsement for SOAW Encuentro 2018 with the network, which was approved.
- Updated our online lit with new NWTRCC address & phone number.
- Created form for the Affiliate Support Fund & sent out notice about it to the Network.
- Filling some lit orders and getting lit out to folks who are tabling, such as at Vets for Peace.
- Had regular correspondence and a Skype meeting with Doug from Conscience Canada. Doug was asked to lead a session on WTR in Canada & allow NWTRCC rep Nadine Hoover to give us a plug. Nadine also tabled at the conference for NWTRCC.
- Coordinating fundraising committee with monthly conference calls. Had Social Media Consultant Sarah join us on a call to discuss how to best use social media to raise funds. We are inquiring into the possibility of crowdfunding Paula/Jerry’s documentary on WTR.
- Updated Resist! link on website for those that donate with a credit card. Though they could still receive donations through the old link, they had stopped tracking donations, which caused a few problems.
- I forgot to mail out the affiliate dues form with the June appeal. This led me to mail out the form by itself, often with a personal note. I believe that since the form wasn’t part of the regular appeal mailing, this happy accident led some groups paying who had not paid for years. Sadly, it also led to the Austin group downgrading to an area contact. But Austin has been inactive and not paid dues for three years. I believe I’ll continue to send the dues form separately, at least to groups that have not paid dues recently.

- On my way to the National Catholic Worker gathering in Rochester the last weekend of July, stayed overnight at the Cleveland Catholic Worker. Discussed with them the November NWTRCC gathering. In Rochester, I tabled for NWTRCC and led a session on WTR. Also met and talked CWers who are already connected to NWTRCC. I also tabled & provided WTR counseling at Midwest CW gathering in Iowa in September.
- Coordinating monthly Outreach Meetings. A lot of the focus of this group has been ensuring a NWTRCC presence at various peace/resistance events. I worked with DeCourcy to secure tabling at Veterans for Peace national conference. I've touched base with Susan Q. about events in the Bay area. Through Sarah, we almost had a WTR session for staff at a Philly Carnival of Resistance event (maybe next year). This Outreach meetings also led to Lincoln contacting Conscience Canada (mentioned above). This committee has also been working on a strategic outreach plan to be discussed at the November meeting. The working doc was composed from input by the committee & David Gross.

Technical Assistance

- Submitted Counseling Notes and other items for June/July, Aug/Sept newsletters, Oct/Nov newsletters. Updated mailing list, sent to Lakeside for mailing. Mailed out bulk copies.
- Worked with Ed Hedemann & Erica to finish update on "At a Glance" booklet. Posted online & had Lakeside print a batch. Worked with Erica & Ed to update Practical 7 on Health Care & Income Security. Working on updates of Practicals 2 & 3 with Erica.
- Worked with Rick to do minor update of Peace Tax Return as well as brochure & cards for phone tax resistance, (including adding the new address). This was prompted by lit requests for these items.
- Rec'd calls/e-mails for help regarding IRS passport non-renewal notice/IRS summons/more private collection agency assignments. We may need to have a fact sheet on IRS summons created in the near future.
- Continued the quarterly Counselors' Conference Call that Ruth began. The July meeting was well attended (8 folks on the line & 3 couldn't make it, but requested the recording). The consensus was that these meetings are helpful and should continue.

Generally feel good in my new role as the coordinator of NWTRCC. It's only been about six months, but looking forward to many more. I appreciate everyone's advice, input, and patience as I grow into this role. Also, I'm very thankful to Ruth, who has provided critical help & advice to me during these first months.

— Lincoln, 10 October 2018