

Coordinator Report for May 2021 CC Meeting 15 October – 15 April 2021

General

- Weekly staff meetings with Chrissy to plan out NWTRCC work.
- Worked with Chrissy & Outreach Committee to plan May & November online meetings.
- Answer daily emails concerning regular NWTRCC business or WTR questions.
- Make weekly (usually) deposits of donations & send out thank you letters with NWTRCC updates.
- Make sure software is up-to-date for our webpage with help from our web tech support folks.
- Gather AdComm nominee list for May 2021 meeting.

Outreach

- Editorial responsibilities for NWTRCC newsletter, *More Than a Paycheck*, which is published six times per year.
- Writes a post for the blog about once per month or finds a WTR to do so.
- Worked with Chrissy & Outreach Comm. to organize online Tax Season 2021 Campaign, which included a January Facebook Live panel & new webpage on police militarization.
- Composed reports for November 2020 meeting, which were posted on the blog & newsletter.
- Filled personal lit orders. Not much lit for tabling since COVID-19.
- Connected with Conscience Canada to talk about American WTR at their World Beyond War (WBW) session (June 2021). With Chrissy, led a WTR 101 session as a fundraiser for WBW.
- Interviewed for a WTR article in Sojourners.
- Coordinating monthly Outreach Meetings. The group worked on a Tax Season 2021 Campaign, website refresh. This group also plays a key role in planning for Tax Day & NWTRCC conferences. Also helping with updates to our Spanish-language literature.
- Coordinated Radio Interview about Wally/Juanita Nelson in February 2021.
- Wrote Tax Season 2021 article for United for Peace & Justice newsletter.
- Working with ad-hoc committees to create new proposals for our statement of purpose and our logo for the May 2021 meeting.
- Kept the office stocked with current NWTRCC literature, having literature printed as needed.
- Posted on Facebook, Twitter, and Instagram when appropriate.

Fundraising

- Coordinate fundraising committee with monthly conference calls. Main focus on NWTRCC finances & grant opportunities. We have also been exploring granting circles with Lida's help. With Lindsey's help, we are exploring new grants to apply for and soliciting famous liberals using information provided from their political donations.
- Submitted Grant to Peace Development Foundation in December, but it was rejected. Submitted final reports for Barrett Foundation & Muste grants.
- Working with Fundraising Committee (esp. Jim Stockwell and Carlos Steward) to hold a second online Art Charity Auction for NWTRCC sometime in 2021.
- Worked with Fundraising Committee and Sam L. on the [Bequest Campaign](#), which launched at the beginning of October 2020.
- Completed November fund appeal by Bernard Offen and mailed it out. Finishing fund appeal by Lindsey Britt for May 2021.
- Composed 2021 budget for Fundraising Committee & AdComm, which passed at the November CC meeting.
- With Fundraising Committee, creating a new webpage for people who want to ask their churches to donate to NWTRCC: www.nwtrcc.org/church
- Sent out affiliate dues forms shortly after the May/November appeals.

Technical Assistance

- Composed Counseling Notes for newsletter.
- Have taken several of calls/emails on passports, a wage garnishment, frivolous warning letters, new W-4 form, FASFA, retirement funds, social security & home buying. When appropriate, I also connect callers and emailers to local people and groups.
- Continued the quarterly Counselors' Conference Call. The October, January, April, and July meetings were well attended (about 8 folks on the line & 2 or 3 listen to recording afterward).
- Organizing a second online WTR Counselors' Training on Saturday 20 February 2021. Though this session we added 3 new counselors to our list, including counselors where we previously only had area contacts in Texas & Florida.
- Led an online WTR 101 Zoom session for Chicago School of Complexes (16 January 2021).